

Kentucky Board of Social Work  
Board Meeting

Tuesday, December 14, 2021

**Board Members Present:**

Anne Adcock, DSW, CSW, Chairperson

Lori Vogel, LCSW

Jay Miller, CSW (attended via zoom)

Whitney Cassity-Caywood, Ph.D., LCSW (attended via zoom)

**Zoom guests:** Brenda Rosen, NASW

**Staff Present:**

Marc Kelly, Executive Director

Nicole Bearse, Board Attorney

Vanessa Jones, Staff Assistant

**Call to Order**

Anne Adcock, board chairperson, called the meeting to order at 11:33 a.m. ET.

**Board Minutes:** - A motion was made Whitney Cassity-Caywood and seconded by Jay Miller to approve the November 9, 2021 minutes. Motion carried by unanimous voice vote.

**Board Members Travel and Per Diem:**

Jay Miller made the motion to approve travel and per diem for December 14, 2021. Whitney Cassidy-Caywood seconded the motion. Motion carried by unanimous voice vote.

Whitney Cassidy-Caywood made the motion to approve Anne Adcock per diem for mediation on November 15, 2021. Lori Vogel seconded the motion. Motion carried by unanimous voice vote.

**Operations Report:**

Marc Kelly, Executive Director discussed the following report:

LSW Licenses -2

CSW Licenses-17

LCSW Licenses-12

Permission to Provide Supervision-11, all approved

Supervised Experience Documentation Forms-51 (forms received and downloaded into the candidate's permit file).

Renewals-42

CEUs-7

## Financial Report

Vanessa Jones, BOSW staff assistant reported on revenue and expenditures and budget

## Committees

### Application Committee

**James Haggie, CSW and Whitney Cassity-Caywood, LCSW**

Nothing to report for this month

### Compliant Committee

**Anne Adcock, DSW, CSW, Whitney Cassity-Caywood, Ph.D., LCSW**

A recommendation was made by the committee to dismiss **21-13** hearing officer requested dismissal through administrative action. Motion carried unanimous voice vote.

A recommendation was made by the committee to dismiss **21-19** nothing actionable under Regs. Motion carried by unanimous voice vote.

A recommendation was made by the committee to refer **21-42** to Board investigator. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-51** nothing actionable under Regs. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-52** nothing actionable under Regs. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-54** supervision contract is on file. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-55** supervision contract is on file. Motion carried by unanimous voice vote.

A recommendation was made by the committee to file administrative complaint **21-59** agreed order not signed in allotted time. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-61** no longer practicing without a license. She applied and received a temp permit. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-64** not licensed. No jurisdiction under Regs. Motion carried by unanimous voice vote.

A recommendation was made by the committee to file Administrative complaint **21-65** refused to sign Agreed Order. Motion carried by unanimous voice vote.

A recommendation was made by the committee to file AVC on **21-66** did not attend training course but requested credit for attendance. Motion carried by unanimous voice vote.

A recommendation was made by the committee to enter into an Agreed Order on **21-68** with 5 year suspension. If not signed; Board attorney has authority to issue an Administrative complaint. Motion carried by unanimous voice vote.

A recommendation was made by the committee to enter in an Agreed Order on **21-71** voluntary suspension of license until meets agreements in agreed order. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-74** administrative error in opening complaint. Motion carried by unanimous voice vote.

A recommendation was made by the committee to dismiss **21-75** administrative error in opening complaint. Motion carried by unanimous voice vote.

### **Old Business**

Discussion held about Anthia – this is on hold til 1<sup>st</sup> of the year and is tabled til January 2022 meeting.

Discussion held about Adobe connect and cost. Marc Kelly will review and get this for the Board.

Discussion held about the one hour board approved training course for supervisees at no cost to the Board. Jay Miller and Whitney Cassity-Caywood will work on virtual trainings for Zoom meetings. Then once the Board as Adobe Connect for the interactive components they will work on this training using the adobe cloud. Board will revisit this in January 2022.

### **New Business**

Discussion held about staff personnel and Samantha Hall was introduced to the Board as the new Administrative Assistance. Board is now fully staffed with great team in place.

Discussion held about 2022 meeting dates. For now will continue having meetings at 11:30 am on the 2<sup>nd</sup> Tuesday of each month. Due to some Board not present; Board will revisit this at the January meeting on 1/11/22.

Discussion was held about the ASWB Delegate Assembly. Anne Adcock and Marc Kelly attended via Zoom. New delegates were elected. Anne Adcock will keep all updated.

### **Announcements**

Anne Adcock shared that the ED conference will be held in April 2022. Anne Adcock; Jay Miller; and Marc Kelly will attend in person if offered in person.

Brenda Rosen shared that NASW is helping with the Western KY disaster efforts. Anyone that can help is welcome to assist them. Disaster teams are in place and doing great work.

**Next meeting** set for Tuesday, January 11, 2022 at 11:30am at the Board of Social Work Office, Frankfort.

A motion was made to adjourn the meeting at 12:14 pm by Whitney Cassity-Caywood. Seconded by Lori Vogel. Motion carried by unanimous voice vote.